

## Notice and Agenda of the Parish Annual Meeting

Saturday 27 November 2021 at 11am via the ZOOM app

*If you do not have access to the internet, please let us know so we can see if alternate arrangements can be made for you to participate in the Zoom meeting.*

Nominations of candidates for the offices of:  
2 churchwardens  
6 members of the Parish Council  
2 members of the Incumbency Committee  
must be given to the Vicar by 3.00 pm on Friday 19 November 2021  
by email [vicar@standrewsbrighton.org.au](mailto:vicar@standrewsbrighton.org.au) or by leaving the form in the Parish Office letterbox.

### Opening

1. Prayer

### Attendance

2. Attendance list & apologies to be noted
3. Parish Electoral Roll to be tabled

### Minutes

4. **Motion:** THAT the Minutes of the previous Parish Annual Meeting be confirmed.

### Statutory reports

The following reports will be tabled:

5. Vicar's annual report, including a report on the Parish Registers for the financial year, the parish's pastoral care, evangelism, community service, social and ecumenical programmes, and future plans for the Parish
6. the Parish Council report on its proceedings
7. Churchwardens' report on the fabric, goods and ornaments of the church, the vicarage and other Parish buildings
8. reports of other parish groups

### Financial reports

9. **Motion:** THAT the audited accounts for the year ending 30 September 2021 be received and adopted. *(queries regarding the accounts must be submitted in writing by 5.00pm 25 November by email to: [office@standrewsbrighton.org.au](mailto:office@standrewsbrighton.org.au) so a response can be given before the meeting, if possible. Questions from the floor will be taken on notice and a response given subsequent to the meeting).*
10. The budget approved by the Parish Council for the year commencing 1 October 2021 will be presented.

### Elections and appointments

*(Due to the fact that we will not be able to vote in person at the on-line meeting, an alternate arrangement will apply to any election. If an election is necessary, then voting papers will be distributed to all parishioners on the Parish Electoral Roll prior to the meeting, with instructions on how to return them. Consequently, if this procedure is necessary, the results of an election will not be declared until 4 December 2021 to ensure any postal returns are received).*

THAT the following elections take place or the vacancies otherwise be determined:

11. Churchwardens (2 to be elected)
12. Parish Council (6 to be elected)
13. Parish Incumbency Committee (2 to be elected)
14. **Motion:** THAT Stannards be appointed as the Parish Auditor for the year 2021/22.

**Other matters of parochial or general church interest - for noting or reference to the new Parish Council**

### Closure