



# 2018 ANNUAL REPORT



ANNUAL MEETING

SUNDAY 11 NOVEMBER 2018 – 11.30AM

**PLEASE BRING THIS REPORT WITH YOU**

THE ANGLICAN PARISH OF ST ANDREW, BRIGHTON

***Our Mission*** is to nurture and enable people to build a relationship with God and with each other.

***Our Vision*** is to be a joyful and welcoming place of worship and outreach, nurturing all age groups in their faith journey.

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# Notice of Annual Meeting and Agenda

The Anglican Parish of St Andrew, Brighton



## Parish of St Andrew Brighton Notice of Annual Meeting

1. Pursuant to Rule 2.1 of Schedule 1 of the Parish Governance Act 2013 of the Anglican Diocese of Melbourne (the 'Act'), notice is given that the Annual Meeting of the Parish of St Andrew, Brighton will be held in the Church on **Sunday 11 November 2018 at 11.30am** or as soon after that as the conclusion of the 10.00am Church Service permits.
2. Pursuant to Rule 2.5 of Schedule 1 of the Act, parishioners are advised that **nominations for the election of office bearers** must be received by the Vicar **on or before midday Friday 2 November 2018**. Nomination forms are available from the Parish Office.
3. The agenda for the Annual Meeting is below.

### **The business of the Annual Meeting is to include after prayers –**

- a) The minutes of the previous Annual Meeting and of any subsequent statutory parish meeting;
- b) The reception of the parish Electoral Roll;
- c) The Annual Report by the vicar that includes the entries in the registers of the Parish for the financial year, including numbers of baptisms, persons received into communicant membership, confirmations, marriages, funerals, Sunday services, acts of communion and such other statistics from the registers as Archbishop in Council determines;
- d) An Annual Report on the proceedings of the Parish Council and together with a report by the Parish Council on the pastoral care, evangelism, social and ecumenical programmes of the parish and on future plans for the parish;
- e) A report by the Churchwardens on the fabric, goods and ornaments of the worship centre and the Vicarage and other buildings of the parish;
- f) The audited or independently examined accounts and financial statements of the parish and any accompanying papers required by the Act;
- g) The budget approved by the Parish Council for the year in which the meeting is held;
- h) Reports by other parish groups;
- i) The election of Churchwardens and members of the Parish Council;
- j) The election of an auditor or independent examiner;
- k) The election of lay representatives to the parish Incumbency Committee;
- l) Any other matters of parochial or general church interest.

Signed *Heather d. Sanderson* Date 12-10-2018  
Heather Sanderson – Parish Secretary

# Minutes of 2017 AGM

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## THE ANGLICAN PARISH OF ST ANDREW, BRIGHTON

### MINUTES OF ANNUAL GENERAL MEETING

SUNDAY 12 NOVEMBER 2017

11.45AM IN THE PARISH HALL

#### OPENING

The Vicar, the Reverend Canon Jan Joustra, welcomed all in attendance and opened the meeting with prayer at 11.50am.

#### PRESENT

Clergy:

The Rev'd Canon Jan Joustra – Vicar  
The Rev'd Andrew Esnouf – Assistant Curate  
The Rev'd Victor Fan – Assistant Curate

Parishioners:

(Sandra) Sally Allmand, Rex Atkins, Pamela Bolles, Stewart Bolles, Priscilla Breidahl, Jim Brown, Sue Brown, Brian Comport, Sally Cooper, Tony Cross, Gerard Douglas, Susie Douglas, Angela Edwards, Elizabeth Edwards, Meg Esnouf, Victoria Freckleton, Margaret Gilmour, Barbara Goodey, David Greenhalgh, Alfred Hancock, Judith Hancock, Margaret Hanlon, Wendy Harnetty, Allan Harper, Thomas Heywood, Denny Hughes, Rohini Jayaratne, Alice King, Dwight King, Paul Lovell, Gwen Markwell, Philippa McKenna, Graham Morris, Becky Newman, David Noble, Neville Norman, Elizabeth Pearse, Ken Pearse, George Phair, Pat Phair, Liam Price, Tim Renouf, Kelaai Richardson, Kevin Richardson, Gwen Russell, Ian Russell, Heather Sanderson, Roger Sanderson, Alan Sherratt, Frank Sims, Felicity Stretch, Nick Stretch, Robert Timms, Graham White.

#### APOLOGIES

Tony Avery, Josie Bail, Lysbeth Black, Bill Burdett, Sandra Burdett, James Campbell, Val Comport, Dale Dobson, Neil Edwards, Margaret Fitch, Peter Freckleton, Richard Gilmour, Michael Hanlon, Nereda Hanlon, Patricia Harper, Wendy Johnstone, Keith Jones, Lyn Kusel, Heather Leadbeater, Helen Lovell, Anne Martin, Rev'd Barry Martin, Peter Nankervis, Priscilla Nankervis, Margaret Norman, Gwen Sampson, Dawn Turnbull, Robert Turnbull, Jan Warnecke, Kath Waters, Jill Timms, Jacqui Woodyatt.

#### 1. MINUTES OF AGM 13 NOVEMBER 2016

The Minutes of the 2016 AGM, previously circulated in the 2017 AGM Report Booklet, were moved as a true and correct record, without amendment, by Jim Brown,  
Seconded: Alice King      Carried

#### 2. ACCEPTANCE OF THE PARISH ELECTORAL ROLL WHICH WAS TABLED AND DULY RECEIVED

Moved: Gwen Markwell  
Seconded: Nick Stretch      Carried

### **3. THE 2017 ANNUAL REPORT BY THE VICAR, THE REVEREND CANON JAN JOUSTRA, INCLUDING THE ENTRIES IN THE REGISTERS OF THE PARISH FOR THE FINANCIAL YEAR**

It is my pleasure to present my report to the Annual General Meeting for 2017.

#### **Priority One:**

*St Andrew's seeks to re-establish its place at the very centre of Brighton*

This work continues quietly on a day to day basis, working with the various residential complexes, schools, hospitals and with people from the wider community. I continue to be grateful to the Pastoral Care Team, especially Alice King, Wendy Johnstone and Gwen Russell for their work in various institutions.

The 175<sup>th</sup> Concert was also a great opportunity to engage with the wider public, as are all of the many concerts hosted at St Andrew's, but more about that later.

The parish dinners continue to attract many people from outside the parish, increase the fellowship within the parish, as well as being a great source of revenue.

#### **Priority Two:**

*Children and Young People's Ministry*

First, let me begin by saying thank you to Andrew for his work in this area over the past three years and more significantly in the past year.

Once again, I am pleased to report that ministry to young people has been developing very well, though with its ups and downs. The reality for ministry with young people is very volatile. Sometimes, you hit the spot and get a response, other times, it does not matter what is on offer, the kids just don't respond.

*mainly music*, established a number of years ago has truly flourished this year under the leadership of Trish and her dedicated team of helpers. Every week the programme is filled to capacity and we have had to establish a waiting list for those wishing to join. A big thank you to Trish and the catering team who make it such an enjoyable and popular experience and offer a gateway into St Andrew's.

Last year Felicity Stretch and a group of Choir Parents launched the Blue and White discos. These met with initial enthusiasm, but fell a bit flat at the beginning of this year, despite the best efforts of all those involved. An enormous amount of work was put in, but despite that, the response was lack-lustre. Their future is uncertain at this time. A big thank you to Felicity and the whole Stretch family and all the helpers.

It has been very gratifying to see once again, after many years, a functioning Youth Group at St Andrew's. Though still small, there is now a core group of young people who meet every second Friday night under the leadership of Andrew and his team. This ministry will

be continuing next year with the input of a Youth Group coordinator and under the direction of our new curate.

Our relationship with St Mary's Kindergarten continues and deepens. For a third year we will be welcoming St Mary's Kindergarten for the Christmas Nativity service, this year. It is really wonderful to see so many young families in church, many of whom return later for other Christmas services and baptisms throughout the year.

#### **Priority Three:**

*Ongoing maintenance of buildings and grounds*

You will all have received the Building and Maintenance report prepared by the Wardens. I am not going to go into detail in this area, but do want to highlight a few things that have happened.

Due to the donation of funds from the Op Shop, we were able, this year, to install a computerised watering system around St Andrew's grounds and also in the Vicarage garden. Testament to the benefit of this is not only seen in much better flower beds and healthier gardens, but also in the reduction in the water bill. I would like to take this opportunity to thank Jim Brown, once again, for his untiring work over decades in keeping our grounds looking so good. I would also like to thank James Campbell for taking over Jim's role in caring for and watering the gardens.

The refinishing of the front doors of the church was another project funded by the Op Shop. It is so much better to walk in through the front porch now and not see tired and dried woodwork. A big thank you to the Opportunity Shop for its support of the building and maintenance of our plant.

Much of the work around St Andrew's is carried out unseen. To all those involved, a very big thank you – to Dwight, Graham, Paul, James and David.

Also, a special thanks to Jim and Sue as they step aside from leadership in the Op Shop. They have done a magnificent job over many years.

#### **Priority Four:**

*Music*

Our music programme continues to go from strength to strength under the energetic DOM, Thomas Heywood.

Certainly a highlight of the past year was the fabulous 175<sup>th</sup> concert which was very well supported. The children did a fantastic job and it was clear that we are now reaching international standard. A big thank you to all who made this happen, to Thomas and Simone, Nick and Felicity, to SACPA, the Alumni and so many others.

Working with Thomas we have Assistant Organist, Daniel Askew, and Alasdair Stretch, both of whom deserve our thanks for their dedication and hard work. I can further announce that Alasdair has been appointed to the part-time position of Associate Director of Music, this is a new position to help Thomas with the logistics of running the music programme.

#### *St Andrew's Choir Parents' Association*

Once again this year the SACPA committee organised many functions providing logistical and financial support for the choir.

They are to be commended for their enthusiasm and industry, and congratulated for the outcomes they have achieved. Their activities are detailed in a separate report.

Special thanks, once again, need to be given to Felicity Stretch for the work she has done this year, not only with the Choir Parents' Association and the Alumni, but also for the Discos and so much more.

#### *Music Foundation*

This year has not been an easy year for the Music Foundation as it struggles with too few volunteers and difficulties in finding suitable concerts. This has brought about a decision to change the nature of the foundation and to reach out further into the musical world to find new trustees with professional music backgrounds. It is far too early to predict any outcomes at this stage. A big thankyou to trustees, Alan, Keith and Dwight and their helpers for the great work done so far.

#### **Priority Five:**

##### *Ongoing commitment to Ecumenism*

St Andrew's commitment to ecumenism continues as it has over the past years. A highlight for many is the hosting of Bethlehem in Brighton each December as well as the Lenten and Advent Studies and the Father Peter Cross Memorial Lecture each year. St Andrew's continues to be represented by Heather Sanderson, and all the parish clergy, when they are available. I currently have the honour of being the chair of the Brighton Covenant of Churches.

#### **Priority Six:**

##### *Ongoing relationship with Brighton Grammar and Firbank Grammar Schools*

##### *Brighton Grammar School (BGS)*

Our ties with BGS grow ever stronger and this is to the benefit of both school and parish. The new proposed joint development is a good example of this. I have kept everyone updated on this development over the past few months and will continue to do so. I plan to hold an information session about this project in the near future.

Just to update you a little here: Four of Melbourne's leading architectural firms were invited to participate in a competition to design the new complex. A selection

committee made up of St Andrew's, Brighton Grammar, The Diocese and two consultant architects was formed to judge the competition. After the first round, two were shortlisted and a costing was carried out on the designs. This has now been further reduced to one firm who really were the most outstanding in their design.

I suspect that many of you, when I first spoke about developing the tennis courts imagined that what was going to be built was a standard two story school building casting a shadow over the area between the hall and the church. Nothing could be further from what is being proposed. The complex is not just the area of the tennis courts, but includes the current science block facing onto St Andrew's Street as far as the old original building. The new complex, which will include a new function centre, internal toilets and parish offices, will be light and bright and a beautiful and sympathetic addition to the current St Andrew's complex.

Cloisters will link all of the complex together, picking up on Louis Williams cloisters on the west side of St Andrew's.

Alongside this, it is proposed that a two level, 200 cars, carpark will be built underground. This will take the pressure off our grounds and also potentially be a source of revenue for the parish as we will share this facility with BGS. As well, the plan includes a sympathetic landscaping of the grounds at the front of the church to help to make St Andrew's a more welcoming and inviting place for the community.

I would like to take this opportunity to thank Neil Edwards who sits on BGS board as a St Andrew's nominee.

##### *Firbank Grammar School*

Our relationship with Firbank over recent weeks has taken a new turn which will mean a deepening and strengthening of our relationship with the school. Next year, St Andrew's staff will begin teaching Religious Education in the school as part of the teaching staff of the school. The school and its new Principal have also made recommitments towards strengthening the school ties with the Anglican Church, which have at times in the past been a little tenuous. I would like to thank Andrew again at this point for the work he has carried out to Turner House. I would also like to take this opportunity to thank Keith Jones, who this year stepped down as an Archbishop's nominee on the board and congratulate Jo Hannah who has now assumed this role. Thanks are also given to Nick Stretch who continues in this role.

#### **Further Developments**

##### **Staffing 2017 – 2018:**

St Andrew's has been valued by the Diocese as a training church for many decades and this will be continuing in the coming years.

Earlier this year we farewelled Sharne Rolfe who went to her own parish in Mordialloc. As noted in last year's AGM report, Sharne did a wonderful job in pastoral care and her leadership of *mainly music*. She was also a very fine and gifted preacher. Testament to her ability and popularity could be seen at her induction which was largely made up of St Andrew's people.

In January we welcomed Victor Fan, a newly ordained deacon. Victor's arrival in the parish saw the beginning of the fulfilment of my long planned ministry to the new Chinese families resident in Brighton. Victor has made an excellent start working both with the English and Chinese speaking congregations. As you will note from his report, he has now formed a small but faithful group of people who attend his Sunday afternoon worship. Alongside this, the Wednesday morning service has now become a bi-lingual service, appreciated by all who attend.

Today we farewell Andrew who has served as deacon and priest and is indispensable and indefatigable. Angela is now assisted on a part time basis by Gail Quilliam. Angela, with Gail's help, ensures that the administration of the parish is as professional and efficient as possible. Both are a delight to work with and always helping to improve ways of doing things. Thank you also to Dale for continuing her role as roster coordinator, always a thankless task.

David Dominguez, from the Diocesan Bookkeeping service, continued in the role of bookkeeper and the arrangement with the Diocese continues to work well.

I would also like to take this opportunity to thank our retired clergy Associate Priests, the Rev'd Ian Brown, the Rev'd Roger Featherston and the Ven. Barry Martin. Each has contributed to the life and faith of our parish and we are extremely grateful to them for their service and fellowship.

### **Attendance Figures for 2016 and 2017**

Attendance at all services (excluding funerals):

2016 – 15,913

2017 – 13,951

Sunday Communions:

2016 – 7,937

2017 – 5,849

Baptisms	(19)	25
Funerals	(48)	54
Weddings	(5)	6
Confirmations	(1)	9
Reception	(2)	8

It is sad to see that our numbers for the past year have shown a decline and this is a worrying trend throughout the Diocese and the country, as shown in the latest census statistics. I am baffled as to what to do about this, we do everything as well as we can, and if I thought for a moment it was my presence as Vicar that is the

cause of this decline I would step aside immediately. I believe that what we see is the inevitable consequences of the actions of the Church in the past as revealed in the Royal Commission, the general disinterest of the public in what the Church is doing, as well as the church on many social issues appearing in the media to be out of touch with society. In many ways, we are swimming upstream. It does not matter that the Church does many good things each and every day to help society, these largely go unnoticed. What does have an impact is when one branch of the Church donates a million dollars to a particular social campaign, while giving only \$5000 to assist in family violence issues. The general public does not differentiate denominations, nor different dioceses of the church and have little understanding that there are vast differences between different sections of the Church. The media puts us all together under one title.

I believe that all we can do is remain faithful and weather the storm.

I am sure we all have suggestions as to what we might be able to do better and I ask you to please put these in writing and send to the Parish Council, as we will be working on a new strategy document in the next year which will be presented at the AGM next year.

### **Volunteer Staff**

At St Andrew's we are well served by our staff, both paid and volunteer. A big thank you must go to the band of helpers who give of their time to help. This may be as roster captains, readers, chalice, sidesmen, counting team members, flower arranging, directing cars at funerals or just helping with all the little jobs that are so necessary to run a parish.

Bruce Clifton with his devotion to the role of Honorary Sacristan (received with acclamation) and Angela Edwards as Head Server, together with their team of servers, continue to give valuable service to the parish.

I would also like to thank the Parish Council for their work in the last year. A lot has been achieved and I am very grateful for their ongoing support. I would like to recognise Anne Martin, Tim Renouf and George la Grange who are not continuing in the coming year.

Graham White has been a stalwart of the social functions of the parish labouring away in the kitchen, doing sausage sizzles and managing the hall. Once again, a big thank you to Graham.

I note here with sadness the demise of our Decorator's Guild. I would like to thank Ken Whelan and all the members of the Guild for their many years of service. There will still be an opportunity for members to assist at times, particularly Christmas and Easter in making St Andrew's look wonderful as it always does on these occasions.

I must also recognise our wonderful Wardens, who put in many hours of work each week. I value their wisdom, support and commitment, often dealing with difficult and possibly controversial decisions. I am pleased to say that Dwight King has agreed to continue as my Warden for the coming year – subject to the Diocesan guidelines regarding years of service.

### The Departed

We now remember those in our parish no longer with us. We remember with gratitude our benefactors throughout the years, and we particularly remember those who have died in 2017.

All were invited to stand for the reading of the names of the departed:

Ted Kempster, Bernard Erica, Valerie Alison, Alma Fisher, Leonie McDonald, Jack Pudney, Muriel Thompson, Joy Trembeart, Margaret van Rompaey, Paul Haymes, Laurence West, Pauline Reilly, Shirley Drinkwater, Kelvin Punch, Gordon Gotch, Sue Fowler, Joan Nicholson, Lorraine Killey, Ian Banks, Christine Bartlett-Bragg, Lyndall Molloy, Lynette Williams, Susan McCarthy, Robin Jones, Janet Cordner, Andrew Gillott, Mark Schwartz, Fay Roberts, Joan Saba, Margaret Hollingsworth, Alison McLellan, Ken McKenzie, Muriel Mitchell, Patricia Laurie, Gayle McNamara, Robert Ward, Valerie Alder, Valerie McCarthy, Wendy Armstrong, Elaine Benger, Edwina Hanlon, Helen Marshall, Susan Gluning, John Allin, Judy Vojlay, Robert Waugh, Audrey Rodda, Brenda Lauder.

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#### 4. AN ANNUAL REPORT ON THE PROCEEDINGS OF THE PARISH: had been covered at this point.

As no questions were forthcoming, the Reports were received on the motion of Roger Sanderson and Seconded by Graham White. Carried

#### 5. A REPORT BY THE CHURCHWARDENS ON THE FABRIC, GOODS AND ORNAMENTS OF THE PARISH, THE VICARAGE AND OTHER BUILDINGS OF THE PARISH

Dwight King responded on behalf of the Wardens, making reference to the previously circulated Report. He particularly thanked our Vicar, the Rev'd Canon Jan Joustra, for his fine preaching, teaching and his many gifts which he shares so generously in the parish. Furthermore he has been instrumental in organising and running a large range of social and fundraising events. The success that these events have on the life of the parish both financially and pastorally cannot be underestimated. He has been backed by a small band of helpers who have provided assistance to make these events happen and run smoothly.

Dwight also highlighted the recent visit to St Andrew's by a group of American organists who expressed appreciation of the stained glass windows in the Pioneer Chapel, the Rose window in the main church, as well as the magnificent gift of art work by Guy Boyd, featuring the Prodigal Son. They were also complimentary regarding the flexibility with seating in the Pioneer Chapel, and the large banners in the sanctuary of the main church made by the Vicar.

No questions were asked following Dwight's report.

#### 6. THE AUDITED ACCOUNTS AND FINANCIAL STATEMENTS OF THE PARISH FOR THE YEAR ENDING 30 SEPTEMBER 2017

The Hon. Treasurer, Robert Timms, reported that there was a small surplus this year which was pleasing. We had experienced a difficult year due to malware attacks over a few months resulting in figures not being accurate.

He thanked the Finance Committee and Alan Sherratt our parish Auditor for the great support which was much appreciated.

Robert also extended thanks to Jim Brown for his dedication in filling the position of Pledge Recorder for seventeen and a half years as well as being a key contributor to our Stewardship Committee. He then welcomed Philippa McKenna who would be taking on the role of Pledge Recorder.

This morning it was noted in the 2017 Annual Report Booklet that the wrong sheet relating to the Operating Statement (PL) had gone into the accounts. The correct version had now been provided to Alan Sherratt (already audited by him).

Donations were approximately \$90,000. Services should read around about the same as last year.

As there were no questions relating to the accounts, the Hon. Treasurer proposed that the audited accounts and financial statements of the parish for the year ending 30 September 2017, be accepted, subject to amendments.

Moved: Neville Norman

Seconded: Brian Comport      Carried

## **7. THE BUDGET APPROVED BY THE PARISH COUNCIL FOR THE YEAR ENDING 30 SEPTEMBER 2018**

The Hon. Treasurer noted the significant allowance for Music and organ maintenance and hoped that the Music Foundation might assist to pay for Alasdair Stretch.

The Hon. Treasurer then proposed that the 2018 Budget totalling Income \$588,000 and Expenditure \$596,229 be approved.

Moved: Angela Edwards

Seconded: Nick Stretch      Carried

The Vicar thanked Robert Timms for his competent work as Treasurer as he steps aside today, noting he had worked tirelessly and meticulously in this role.

This was greeted with acclamation. A new appointment is to be made soon.

## **8. REPORTS BY OTHER PARISH GROUPS**

**These had been previously circulated in the 2017 AGM booklet.**

As no questions were forthcoming the Reports were received on the motion of Alice King

Seconded: Ian Russell      Carried

## **9. THE ELECTION OF CHURCHWARDENS AND MEMBERS OF THE PARISH COUNCIL:**

All vacancies were filled by those nominating. No election was required.

People's Wardens: Paul Lovell and Nicholas Stretch

Vicar's Warden: appointed by the Vicar - Dwight King

Parish Council members: Susie Douglas, David Noble, Liam Price, Kevin Richardson, Heather Sanderson

Vicar's nomination: Carol Lee

Retired: George la Grange, Anne Martin, Tim Renouf, Robert Timms

## **10. THE ELECTION OF AN AUDITOR**

Alan Sherratt was duly elected – nominated by Robert Timms

Seconded: Dwight King

## **11. THE ELECTION OF 2 LAY REPRESENTATIVES TO THE PARISH INCUMBENCY COMMITTEE**

Roger Sanderson and Nicholas Stretch were duly elected.

## **12. ANY OTHER MATTERS OF PAROCHIAL OR GENERAL INTEREST**

- i) Following the portion of the Vicar's report relating to a decline in attendance numbers over the past year, Frank Sims suggested that we 'bring on the dancing girls' ... that we need to look for new ways of encouraging people to come to church.
- ii) The Vicar advised that we need to consider for next year the *Vision and Strategy 2013-2018* document to strengthen our position. He encouraged those present to write to Parish Council with their ideas and suggestions.

**The meeting concluded at 12.50pm when all present were invited to stand and say The Grace together.**

# Report of the Churchwardens

2018

We are pleased to present our report on the fabric and buildings of St Andrew's for the year ending 30 September 2018.

## OFFICEHOLDERS

At our last AGM, the parish elected two People's Wardens: Paul Lovell and Nick Stretch. Dwight King was appointed as Vicar's Warden. The Wardens appointed Greg Kissane as Honorary Treasurer after the AGM. Heather Sanderson was elected by Parish Council as Secretary. Incumbency Committee, the elected members being Roger Sanderson and Nick Stretch. Dwight King was appointed by the Wardens.

## BUILDINGS, FABRIC AND FACILITIES

### *St Andrew's and the Brighton Grammar School Memorandum of Understanding*

Under the Memorandum, Brighton Grammar School (BGS) provides several services to the parish. This includes gardening, cleaning and waste removal. They also provide office supplies, computers and a photocopier. We are grateful to Brighton Grammar School for providing these services that result in considerable cost savings to the parish.

### *Church Grounds*

Our grounds are a key feature of our church. We should not lose sight of our blessings in this regard. We are very grateful for the many years' attention the late Jim Brown dedicated to the care of our gardens, we are also thankful to those who helped Jim. Their care for the grounds, together with the work performed by Brighton Grammar, have ensured that our church has a setting of which we can be proud. Removal of overgrown shrubbery, distressed trees and the replacement of portions of the lawn have significantly improved the reflective nature of the garden. It is also pleasing to see the many groups which use our grounds for many activities, keeping us in relationship with the wider community.

Working together, James Campbell and the Vicar designed and implemented a plan to improve the Garden of Remembrance. Trees were trimmed, overgrown shrubbery removed, and new planting put in place. All of this has been instrumental in creating a more peaceful and meditative feel to this special garden. They have also cleared and replanted the garden

immediately behind the church. The gardens on either side of the Pioneer Chapel have been refreshed. The triangular garden outside the West side of the Cloister has also been replanted and had a magnificent display of tulips this Spring.

### *Church including Pioneer Chapel and Lady Chapel*

The Wardens are conscious of the age of our church. The main church is now 56 years old and there is a constant flow of people and services using the building. This does take a toll on our facilities. It was well built and has not caused the parish great expenditure to date. However, with time all the universe tends towards entropy and everything needs maintenance; your wardens are proactive in ensuring we maintain our church in good condition. The Wardens complete repairs and make improvements as funds become available.

As was reported last year, the seventy-six spot lights in the main church were replaced with LED spot lights to reduce electric consumption and for longer life. Unfortunately, this year, the lights started to fail resulting in flashing lighting. The manufacturer refused to stand behind their product. After researching four suppliers all seventy-six fixtures were modified to accommodate the new lamps. High lift equipment was used to access the fixtures. The lights in the Pioneer Chapel were also changed to LED tubes to eliminate hum, reduce cost and improve illumination.

As a part of the Pioneer Chapel project, a ramp was installed between the main church and the Pioneer Chapel, which was thought to be a relatively straight forward project. However, it was difficult to get agreement from Heritage Victoria to allow the ramp to be built. An architectural and engineering firm were engaged to develop the design of the ramp. There have been many iterations of the plan as the work needs to be certified to meet the DDA (Disadvantaged Disabilities Act) and not restrict access to Fire Exits. The ramp has been completed and has been very helpful in assisting those with mobility issues to access the Pioneer Chapel and it is also a convenient way of positioning coffins in and out of the Chapel.

Two large retractable video screens have been installed in the church by Brighton Grammar with the focus on their services thereby eliminating the need for service programs. The entire system was professionally designed and installed at significant cost to BGS and we thank them for the implementation of this system. For St Andrew's, the screens are frequently used for

funerals to provide a video tribute to the deceased. The system has also been used by activities in the main church such as organ recitals, enabling those attending to see close the actions of the organist.

Another Op Shop funded project was the replacement of the grouting on the front steps of the church. After review by a contractor, it was determined that a large portion of the tiles are no longer affixed to the concrete base. This would require the removal of all tiles and re-cementing prior to any grouting. As these tiles do not have a good slip rating, it was felt that the tiles should be replaced. However, the cost to do this far exceeds the donation. Heritage Victoria has been contacted and we are waiting on a response to our request to replace the tiles. The overall area in front of the church is being reviewed, including improvements to the front steps, however as an interim measure, the steps have been power washed and the missing grout replaced.

The main church floor is covered with a vinyl tile which is now 19 years old and some tiles, especially by the Cloister doors, were surface raised. The dark coloured tiles have been replaced as we had ample spares. However, we do not have enough spare tiles to do all the lighter brown tiles. The installer of the floor is considering other ways to repair as this colour tile is no longer manufactured.

Permanent casters have been installed on the choir pews making them easy to arrange for services without damaging the floor.

### **Vicarage and other residences**

The Vicarage and residences at 230A and 230B continue to be reviewed to ensure that appropriate maintenance is completed. Where appropriate, we are upgrading the facilities in those buildings as needs arise and funds become available.

Thanks to a donation from the Op Shop, the fencing that surrounds the Vicarage and 230A has been replaced with a new designed fencing system that should last for many years.

To keep the gardens that surround the Vicarage, 230A and the additional areas in the Garden of Remembrance irrigated, additional sprinkler systems have been installed. This also reduces the amount of water required thereby reducing the water cost.

### **Restaurant**

The *Brighton Schoolhouse* (café) lease continues with last year's owners. No significant expenditure has been necessary by the parish on this building this year. The income from the rental of this building is a significant source of income for the parish.

### **Tennis Club**

The courts, buildings and surrounds are being well maintained by the Tennis Club. We acknowledge, with thanks, their efforts to continue to reinvigorate the relationship between church and club. A fuller report on the Tennis Club can be found elsewhere amongst the Annual Meeting reports.

### **Horsley Court & St Andrew's Court**

The Department of Health and Human Services (VIC) manages and maintains these residences.

### **Parish Hall Complex**

Our Hall complex is another set of historic and ageing buildings (88 years old) that need constant review and attention. These buildings are used by many organisations and provide a substantial income to the parish. We thank Paul Lovell for the work he has done over the year managing the hall including revenue and maintenance levels.

A permanent sound system has been installed in the Main Hall to improve the overall quality and make the Hall more rentable.

A large LCD screen has been installed in the Hall Meeting Room for use in various training classes.

There are two significant and high cost issues for the Hall complex: The first is the moisture under the Hall floor. As was reported in prior years, the source of the moisture is water accumulating on the tennis court and then flowing under the drive between the Hall and the tennis courts and then seeping under the Hall. The second issue: we were notified by our electrical supplier that the power pole on the tennis courts must be replaced. As all the electrical supply on this pole and to the church is old, not only will the pole have to be replaced but also the underground electrical cable to the church and perhaps the main electrical panel in the church. Both projects are on hold pending the proposed implementation of the St Andrew's – BGS Joint Development Project.

### **Building Insurance Coverage**

The parish buildings are insured through the Diocesan Insurance Program. The Diocese has added a program with their external insurance provider that makes up the difference between the insured value and the rebuilding cost, regardless of the amount insured by Parish. This make up policy is funded by the Diocese. At some future time, our building will be evaluated and at that time we will have to ensure we are fully covered by taking the appropriate insurance cover.

## **FINANCIAL MATTERS**

### ***Financial Statements***

From the Balance Sheet, the Wardens report that Parish funds on deposit with the Diocese have been maintained over the last year. The operating budget has fallen short of the budget by a significant amount due primarily due to a significant reduction in the Offertory and a small decrease in the pledge income. The number of weddings and funerals has also fallen short of the plan, which has had a significant impact on that portion of the budget. The planned fundraising is below target due to reduced activity in this area. On the expense side, the overall expenses have remained near to budget. However, with the reduced income, the overall result has been a much greater deficit for the year.

The forecast for 2018/19 income is based on the last year's income, assuming that the pledge income and offertory remain at near the same level. The plan for weddings and funerals has also been reduced and fundraising activities will need to increase. The reduced income has resulted in the need to reduce expenses, which are shown in the proposed budget. The deficit budget for the Financial Year ending September 2019 is herewith presented to the Annual Meeting for approval, with the acknowledgement that significant remedial action will need to be implemented in order to end 2019 in a balanced position. The Wardens commend the 2018/19 Budget to the Parish for approval.

We wish to acknowledge and thank Greg Kissane, the Parish Honorary Treasurer, for keeping our financial records and reporting to the Wardens and Parish Council. We also acknowledge the work of our bookkeepers David Dominguez and Sharmaine Vonhagt through the year.

### ***Honorary Auditor***

The Wardens would like to thank Alan Sherratt for auditing the Accounts of the parish yet again. It is a very important job and is done in a very prompt and professional manner.

### ***Diocesan Assessment***

The Diocesan assessment paid in the 2017/18 year based on the 2016/17 Accounts was submitted to the Diocese and is reported on in the financial accounts. The assessment for 2018/19 is still being calculated based on the 2017/18 accounts and will be submitted to the Diocese once completed.

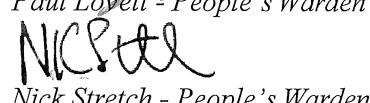
Respectfully submitted,



Dwight King - Vicar's Warden



Paul Lovell - People's Warden



Nick Stretch - People's Warden



# Reports from Staff

## The Reverend Victor Fan – Assistant Curate



This is my second year as an Assistant Curate at St Andrew's Brighton, and it has been a great privilege and an honour to serve the parish community here. It has been a year with blessing and achievement, in learning, serving, in the church and outside the church, especially with more privileges and responsibilities after my ordination as a priest in November 2017.

I thank God for the continuous learning and growing in knowledge, skills, and spirituality. I would like to thank my supervisor and Vicar, The Rev'd Canon Jan Joustra, for his expert knowledge and instruction to supervise and support my training, formation and also the new Chinese ministry; Thanks to my colleague The Rev'd Christine Croft, for her support and encouragement; Also thanks my Field Committee and their partners, Heather and Roger Sanderson, David and Jan Noble, Alan and Tricia Harper, for their support, wisdom, insights, encouragement and positive affirmation and constructive feedback. Thank you to Angela Alomes and Gail Quilliam for helping me to settle down in a new environment. Thanks for Wardens and Parish Council for all they have done, especially for their support of planning, preparing and helping of Chinese services. I also thank everyone in the parish for encouragement, support, feedback, and prayers.

As a training curate, I continue my training at St Andrew's and also in the wider church. I started to preside Eucharist in different services, in and outside the church. I have attended all sessions of the second year Ministry Development Program, finished CPE training, and attended a few workshops. I was invited to join the Diocese's multicultural ministry for the initial meeting, planning, and have also joined one of the workgroups.

For the Chinese congregation and community I have been focused on strengthening the relationship with the members and also wider community, especially Brighton Grammar School and Firbank parents, with the help of school staff and members of the church, where there is a potential for future growth of the Chinese congregation. Some parents from the schools also helped with Parish events or attended events.

Some highlights in the past year:

- As a newly ordained priest, I started to preside Eucharist in different services, and in different contexts, in the church, nursing home, and hospital.
- I have preached in different services in the church and outside the church.

- The Chinese Services changed to Eucharist services from the beginning of the year, so the people can be fed in both God's Word and Jesus's body and blood. We also moved from St Andrew's Parish Hall to the Lady Chapel. Having dinner and playing table tennis after the service, some young people started to join us with their parents.
- Most of Sunday 10am service pew sheets have been translated into Chinese to encourage Chinese speaking members to celebrate the services with English speaking members together as one church.
- Some Chinese people attended Easter services, attracted by the traditional liturgy, and some then joined our Chinese congregation
- During school holidays a few outdoor activities were organized and many parents with their children attended. Activities included a BBQ, picnic, tree-surfing, walking The Thousand Steps, catching pipi.
- A Newcomer's Dinner was organised by the Vicar in May and over 30 people from the Chinese community attended and really enjoyed the occasion.



- A combined First Anniversary of the Chinese Congregation at St Andrew's and Dragon Boat Festival Celebration was held in June.
  - \* About 140 people attended the dinner with the River Chinese Band providing entertainment, along with nine children from the congregation who performed with dancing, singing, and playing various musical instruments.
  - \* Approximately 20 people participated in a Tennis Competition which was held over three weeks in May/June
  - \* Four weeks prior to the dinner, a group of women made about 800 Zongzi (sticky rice dumplings) for both fundraising and for the dinner. Combined with raffle tickets sales \$500 (approx.) was raised.

- Organised for two groups of people to visit Bishopscourt in July
- Discipleship training, evangelism course, and bible studies were held throughout the year – five people, including children, will be baptised in November.
- Finished translation of *Daily Prayer* from APBA. The first draft has been distributed to the Chinese congregation for trial and gathering comments.

As I will finish my training and work in St Andrew's Brighton after Christmas and take the role as Priest-in-Charge at Holy Name of Jesus Anglican Church in Vermont South on 31 January 2019, I give thanks again for everyone's prayers, support, and encouragement, and ask God to bless St Andrew's Parish and all the members. May this parish be a spiritual hub of all people in the community of Brighton area.

*The Reverend Victor Fan  
Assistant Curate*



# Reports from Staff

## The Reverend Christine Croft – Assistant Curate



‘O Lord, how manifold are thy works!  
in wisdom hast thou made them all:  
the earth is full of thy riches.’

*Psalm 104: 24*

This one verse describes my experience of my ministry here at St Andrew’s. In these first 10 months I have been amazed at the variety of ministries in which I have been involved.

### **Worship Ministry.**

My involvement in the worship ministry has seen me preach and preside at the Sat@6, Sunday 8.30am and 10am as well as Wednesday at 10.30am. Additionally I participate in St Andrew’s outreach ministries by conducting services at Sheridan Hall, Classic Residences and Cabrini Hospital. God’s church is certainly made up of a diverse range of people and it has been a pleasure to serve them all.

children are growing in their knowledge and love of God and His church. I have had the opportunity to teach Sunday school as well as organising the volunteer roster and providing materials and activities. We have purchased some new children’s study bibles, so the children can play ‘race to the place’, which the older children enjoy as they sit on their new jigsaw mat which demonstrates that all the random pieces fit together to make a whole. I wish to thank all those who have supported this ministry throughout the year: Susie Douglas, David and Jan Noble, Elizabeth and Grace Croft, Betty Carlyle, Nagd Farag, Lucinda Edselius and Gayl Robinson.



### **Pastoral ministry.**

Throughout the year I have had the privilege of baptising six of God’s children into His church, as well as participating in funerals and conducting interments into the Garden of Memory. It is at these significant moments that faith is expressed with all the love that a family can muster and it is an honour to remind them of all the promises God has made to them and us.

### **Programs**



*mainly music* enlivens my Monday morning when 18 families join a team of enthusiastic volunteers to play, sing, dance and share food. I particularly enjoy watching the grandparents interacting with their grandchildren. The *mainly music* program has introduced many non-church goers to church members and as many attended the Teddy Bear’s Picnic to the church building. The current team of diligent volunteers include Betty Carlyle, Trish and James Campbell, Jan Noble, Carolyn Harris, Helen Yao and Victoria Freckleton. I pray that their ministry will keep growing and blessing our parish.

*Sunday School* continues during the 10am service. Attendance ranges from none to ten children. It is a challenge to provide a meaningful program with such random attendance but I endeavour to ensure the



## Events

Apart from attending a number of Parish events, the overriding highlight of my year was the Teddy Bears' Picnic, which was held on 14 October from 2-4pm. We had a number of families attend who had a lovely time making, singing, dancing and playing games with the parachute. This outreach activity saw our guests making craft, decorating biscuits, reading stories and 'going on a bear hunt' with bears both inside and outside the church. Afternoon tea was also offered and all (including the 9 volunteers) had a very pleasant afternoon in the church and gardens. Thank you to all the parishioners who supported this event.

## Community Connections

### *Firbank Grammar School Ministry*

My work at Firbank is both extremely challenging and rewarding. I provided pastoral support for staff and students as required and presided and assisted at Ash Wednesday, Easter, Induction and Valedictory services. Additionally, I participated in the commissioning service of the new Head of Turner House, Kim Wheeler, and spoke at the senior school assembly. I made several visits to Turner House to share bible stories with each class. I also was asked to participate in the Grade 3 'Story telling conference' where I shared the big bible story.



My most significant time commitment to Firbank has been as a Year 7 and 8 RE (Religious Education) teacher. My commitment is to teach four classes which means preparation, assessment and parent teacher interviews for approximately 100 girls as well as attending staff development days. In addition, I have been working on developing a suitable curriculum for Year 7 and 8 RE, with sufficient rigour to make it worthwhile and interesting enough for girls in the 21<sup>st</sup> century to investigate their own faith development.

### *St Mary's Pre-school*

St Andrew's connection with St Mary's Pre-school saw me attend their Parent Open Evening to meet the staff and parents of the children. This long standing connection will continue when the children and their parents come to St Andrew's for the Nativity service in early December.

## Training

As the Rev'd Roger Featherston reminded us all on Stewardship Sunday, St Andrew's trains 'baby priests' and to that end I would like to thank my Field Committee headed by Anne Martin. As much as I have enjoyed the diversity of my ministry in this Parish I have also appreciated the wisdom and support provided by my Field Committee. Thank you Anne, Philippa, George, Andrew and Jan. Thank you also to Jan, Victor, Roger, Barry and Ian for your example and encouragement of me this year and I look forward to my ongoing ministry here at St Andrew's.

*The Rev'd Christine Croft  
Associate Curate*

# Reports from Staff

## Mr Thomas Heywood – Organist and Director of Music



What a wonderful and exciting year we've had at St Andrew's Brighton this year. It's an extraordinary fact to acknowledge that we are the present custodians of:

- the oldest continuing Anglican Church in Victoria
- the longest musical tradition of any institution in Victoria
- Victoria's oldest Choir

And, of course, our first Organist – Peter Hurlstone – built the first locally-built pipe organ in Victoria installed at St Andrew's. Imagine what our forebears in faith, worshipping in a small, hot and dusty tent by the shore of the bay in 1840, two years before they had raised enough money to complete Brighton's first church building, might have thought if they could have been transported in time over 175 years later! I wonder what they'd appreciate most: fly-wire screens or electricity? Perhaps running water? They were still over 50 years away from the Melbourne's first sewerage system... That was 1897, by the way!

In these challenging and demanding times for the church, and for culture and fine music generally in this country, we are continuing to do everything we can to build on this amazing tradition and offer these life-changing opportunities for young Australians as, indeed, they were offered to us.

There are few churches in Australasia with as long and rich a musical heritage as ours, and I would again urge any parishioners with any information, records, photos, stories – anything – about the musical life of St Andrew's, to contact me. You will have a most interested listener!

### The Choir and Choral Scholarship Program

The St Andrew's Choir has been having a busy time since my last Annual Report. The Choir's 176th year has once again been rewarding, exciting and fulfilling.

It was heartening indeed to hear, at the Choir Dinner, when our Valedictorians were asked what they enjoyed most about their time at St Andrew's (for some of them nearly half their lives), the replies including 'the rehearsals', 'singing in St Paul's Cathedral for Choral Evensong', 'the 175th Anniversary Concert'.

Of those replies, I think the telling one is 'the rehearsals', for it is indeed in the rehearsals that we have such a great time together, learning so much more than the music. Learning about commitment, discipline,

striving for excellence, camaraderie and all that a choir such as ours brings to the choristers and their families.

It has also been wonderful to see that some of our choristers are considering music as a pathway for their undergraduate studies. I am also grateful to so many of the parents sending heartfelt thanks to us for the inspiration, opportunity and experiences St Andrew's has given their sons and daughters.

The Choir has again performed nearly 200 different anthems, introits, motets and canticles in the last year! This is, again, a wonderful achievement for the Choir and for the Choral Scholars, who are so very fortunate to have such an unparalleled musical education and inspirational cultural life.

The experiences the young Choral Scholars gain during their time at St Andrew's remain with them their whole lives long. We are grateful to Brighton Grammar School and Firbank Grammar School for their continuing support of the St Andrew's Choral Scholarship program.

The introduction of Introits and Anthems as a regular feature at the 10 am Choral Eucharist back in 2014 continues to give the Choir a great incentive to learn these new pieces on a weekly basis, developing their collective musical literacy and performance skills.

We have also been delighted to see that congregational attendance at Choral Evensong, on the even Sundays of the month during term times, has been increasing. Please join us for Choral Evensong! It's a fantastic way to conclude the weekend. We're returning to St Paul's Cathedral on the last Sunday in August again next year, singing by ourselves again.

The Annual Choir Dinner was another great success, with a packed Parish Hall enjoying a fabulous evening and amazing food. This year we welcomed Matthew Leadbeater, Jonty Leadbeater, Charlie Hannah, Raleigh St John and Ted Lovell to the ranks of the Choir Alumni. We wish them all the very best in their future endeavours and look forward to seeing them again soon.

Daniel Askew, Assistant Organist, has undertaken crucial work accompanying the liturgy week by week since 2007. We thank him for his wonderful work and warmly congratulate him on his 11th anniversary! And on his latest bundle of joy - Charlotte! Hopefully you've been getting some sleep, Daniel!

Alasdair Stretch, Associate Director of Music, has also been an invaluable part of the musical life of St Andrew's since his appointment at the start of 2016. I would like to offer my most sincere personal thanks to Alasdair for his commitment, enthusiasm and energy in all he does at St Andrew's. It would not be the same place without him.

It has been lovely to welcome Alice King as Lay Choir Chaplain, and she has a wonderful rapport with the children.

Many thanks also to Jo Hannah, our Hon. Keeper of the Robes, who plays another important role in charge of the Choir's appearance; it is truly said that people hear with their eyes! Jo's youngest child, Charlie, graduated this year and we are most grateful that Jo is continuing in her role as Hon. Keeper of the Robes.

I also offer my grateful thanks to the other adult volunteer Choristers and to the Choir parents, without whom social events such as the aforementioned Choir Dinner would not have been the successes they were.

The musicians at the Sat@6 service also fill an important role in the life of the Parish: James Hardy has taken on the role of pianist for our Sat@6 services, and we are very grateful to him, to the entire Hardy family – all wonderful musicians! – and to our other occasional instrumentalists on Saturday evenings.

## VOICE forLIFE

We are also very grateful to Simone Heywood as our Hon. *Voice for Life* Tutor, working each week with our Choral Scholars for the Royal School of Church Music's *Voice for Life* education program. The *Voice for Life* program, used in cathedrals, colleges and churches throughout the UK and North America, is crucial for us as we continue to develop the abilities of our Choral Scholars.

Parishioners will be noticing the spread of coloured ribbons and medals around the Choir. Keep your eyes peeled for the Yellow ribbons, when they start arriving!

### Honorary Artist in Residence – Christopher Watson

We were delighted to welcome Christopher Watson as our Honorary Artist in Residence last April. Chris' work with the Choir is invaluable as we work together continuing to build a very special music program at Brighton. It is a total joy having Chris living in Brighton and he is appreciated, respected and admired by all who know him.



### St Andrew's Choir Parents' Association – SACPA

Although the SACPA, formed in 2015, has its own Annual Report, I would like to thank personally the SACPA committee for their support of the St Andrew's Choir. In particular, I am very grateful to Felicity Stretch for the simply extraordinary work she does. I have rarely met anyone with Felicity's drive, organisational prowess, enthusiasm and sheer ability to just get things done.



### St Andrew's Choir Alumni – SACA

Likewise, the SACA now has its own Annual Report. However, I would like to thank the SACA team for their help in making it possible for us to keep in contact with our Choir Alumni – a fantastic group of people now spread all over the globe!

### War Memorial Grand Organ

It is impossible to imagine St Andrew's without our magnificent War Memorial Grand Organ. The instrument is a landmark in Australian organ building and a true 'King of Instruments'. However, our wonderful organ is presently in need of constant maintenance and fault-attendance - not all of which is presently repairable. This is to be expected given that most of the mechanical and electrical system is now over half a century old and, progressively, in need of ever more constant care to ensure a minimum level of reliability. Over 200 pipes are unplayable in the Gallery Organ, and the Transept Organ is increasingly unreliable; of the five octaves meant to play (the 61-notes on each manual keyboard that we play with our hands) – nearly two octaves, or 24 notes, don't work regularly.

These are (of course, as Murphy was an optimist) - the notes we need most...! We are actively looking at the future, and as to how we can best ensure that our Grand Organ is enhanced and preserved for future generations.



## Grand Organ Master Series

To further enhance the profile of our War Memorial Grand Organ, and to broaden and strengthen our links with the community, the Grand Organ Master Series is held on the first Sunday of every month at 2.30 pm from February to November each year. We had another outstanding line-up in 2018 and everyone is very welcome to attend these exciting concerts, when we have the chance to listen to spectacular music on our wonderful organ – and to hear our Grand Organ in a concert setting, with music from Bizet's Carmen to Bach and movements from Beethoven symphonies! All the programs are available on the St Andrew's website. We have another wonderful Grand Organ Master Series planned in 2019.

## Other Musical Instruments

Our four church pianos – now two grand pianos and two upright pianos – in the Church and Lady Chapel, have also been regularly tuned and maintained. I am grateful to the Wardens for funding this most necessary work.

## Music Foundation

I am also grateful to the Music Foundation for their support of the music program. The Music Foundation, chaired by Alan Sherratt, has arranged and promoted a wonderful series of concerts again this year, and has done so for many years.

## Conclusion

In conclusion, I would like to thank again The Reverend Canon Jan Joustra for his invaluable encouragement of the music program in all its aspects and for his personal support as Vicar. None of the work here would be possible without Jan's help and support. It has been a pleasure working with him.

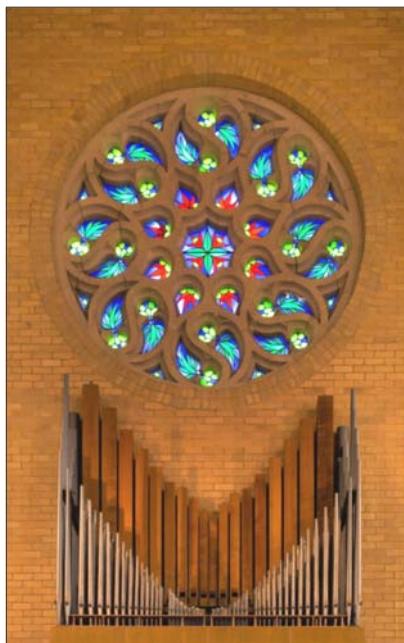
The Wardens have also given constant help and guidance, and I thank them all most gratefully.

The Parish Council is also marvellously supportive of the music program, and I offer them my sincere thanks.

The music staff at St Andrew's hopes to continue developing a music program here that will build on a strong national profile to develop an international profile. We hope that the music provided for the liturgy, such a crucial part of any service of worship, will continue to inspire existing worshippers and encourage others to think of St Andrew's as somewhere they can be guaranteed an uplifting, exciting and meaningful experience week by week.

Given our unbeatable location and large and flexible church building, we are still working towards the aim that St Andrew's will be seen as one of *the* concert venues in Australia for organ, choral, orchestral and chamber music performance. Regular concerts of all shapes and sizes do a great deal to develop strong and lasting pathways with the local community and the wider Melbourne cultural community.

*Thomas Heywood  
Organist and Director of Music*



# Other reports

## St Andrew's Choir Parents' Association (SACPA)



Again, SACPA has had an action-packed 2018 conducting many activities in support of the Choir, specifically:

- Release of the *St Andrew's Chorus* throughout the year to choir parents, Alumni and 'Friends of the St Andrew's Choir'
- January – Choir Parents' Information Evening, AGM and Social, Drinks; Start Up Saturday BBQ for Choir families
- February – Ash Wednesday Choristers' Dinner
- March – 10am Hospitality; Good Friday Choristers Dinner
- April – Easter Day Breakfast; Annual Choir Photo
- May – 10am Hospitality
- June – Choristers' Term Break Up Lunch; Choir robe laundering
- August – 10am Hospitality, assisting Choir Leadership with the St Paul's Cathedral Evensong
- September – Dinner with the Choir; 10am Hospitality at Year 12's Valedictory service
- October – 10am Hospitality.



Events to come for 2018:

- Dec. 10am Hospitality
- SACPA, Alumni & Friends of the St Andrew's Choir Christmas Drinks
- Choristers Final Rehearsal Dinner
- Christmas Day Breakfast for Choristers, Choir families, Alumni & Clergy
- Christmas Holidays Choir Robe Laundering

SACPA has also commenced the planning of the Choir Concert which will be a highlight for the 2019 Choir year.



The 2018 SACPA Committee:

The Rev'd Jan Joustra (President)  
Felicity Stretch (Chair)  
Robin Cook (Deputy Chair)  
Rebecca Rowe (Secretary)  
Greg Kissane (Treasurer)  
Jo Hannah, Simone Heywood  
Helen Livissianos  
Con Livissianos

Choir Leadership

Thomas Heywood (DOM)  
Alasdair Stretch (ADOM)  
and Alice King (Honorary Lay Choir Chaplain)

The 2018 SACPA Committee along with Choir Leadership should be congratulated and thanked for their commitment and support of SACPA and the Choir throughout the year.

SACPA also acknowledges the additional choir parents, parishioners, volunteers, Brighton Grammar School, Firbank Grammar School, sponsors and local businesses who have assisted and supported the Choir during the year.

*Felicity Stretch  
SACPA Chair*

## St Andrew's Choir Alumni (SACA)

Alumni regularly come back and join us for special events and services and 2018 was no exception:

- Easter Day – Alumni re-joined the Choir in voice and attended the Easter Day breakfast.
- Anzac Memorial Service – again a memorable and moving service where Alumni members participate in the Service.
- Every year we are fortunate that Alumni re-join the Choir with voice at the following Christmastime Services:
  - Advent Carols
  - The very well-attended Christmas eve services
  - Christmas day services, along with the annual Christmas Breakfast.

Thanks go to the SACA Committee – Felicity Stretch (Secretary), Thomas Heywood (DOM), Alasdair Stretch (Chair), Scott McCloud, Campbell Stretch, Victor Stewart, Simone Heywood and Winnie Orchard. We also thank Brighton Grammar for their continued support in managing the Alumni database. We also acknowledge and thank our Alumni members who regularly return for significant Choral Services or events. It's a pleasure to continue developing intergenerational relationships to support all those who have been touched by St Andrew's and its Choir.

*Alasdair Stretch  
SACA Chair*



# Other reports

## Christian Meditation Group

At St Andrew's we follow the advice and manner of John Main who introduced the way of meditation to the Western Church which he discovered in the writings of John Cassius, a 4<sup>th</sup> century monk and practised in an Indian Ashram.

This last year has been one of consolidation in that we have established a regular form and practice of meditation with an average membership at each meeting of approximately 12 people. The core group is mainly people from St Andrew's, but includes people from surrounding churches and also those who have no church connections.

*People often ask what is involved in this meditation practice....*

In the daily practice of meditation we are learning the art of leaving self behind – our sense of identity and individuality which has shaped our thoughts and our whole being over a long period. In meditation we are encouraged to move beyond thoughts, feelings and images so that we can get in touch with our deep consciousness and the consciousness of Christ.

The way of achieving this is through the repetition of the mantra, a single word, John Main recommends the use of the word 'maranatha' ~ 'Come Lord Jesus' which is said silently, gently and interiorly.

If distractions occur we are encouraged to let them go without blame or discouragement and return to the saying of the mantra. To belong to a community which is exploring the benefits of the daily practice of meditation this helps to develop the discipline and allows the benefits and fruits of meditation to pervade our hearts and minds and every aspect of our lives. As John Main says, 'Meditation verifies the truth of your faith in your own experience.'

If you would like to share in this personal journey of discovery come and join us at 5.30pm on Monday evenings in the Pioneer Chapel.

*Barry Martin  
Group Leader*



# Other reports

## Brighton Covenant Churches



### The following churches belong to the Covenant in Brighton:

- \* Anglican Parish of St Andrew
- \* Brighton Baptist Church
- \* Anglican Parish of St Peter, Brighton Beach
- \* Brighton Church of Christ
- \* Anglican Parish of St Stephen, Gardenvale
- \* Catholic Parish of St Finbar, Brighton East
- \* Catholic Parish of St James, Brighton
- \* Catholic Parish of St Joan of Arc, Brighton
- \* Uniting Church Congregation of St Leonard
- \* Uniting Church Congregation of Trinity

Representatives from ten local churches, both ordained and lay, have met together on several occasions during the year at St Joan of Arc Catholic Presbytery in Brighton.

Our Vicar, the Rev'd Canon Jan Joustra, was invited to be Chairman in January this year. He said, 'The Brighton Covenant of Churches is truly very special. Not many regions of Melbourne have such a comprehensive gathering of Christian Churches supporting each other'.

### Activities during the past year

During the year our parishes have shared a number of local activities which have included:

- **Praying for each other's churches** on the first Sunday of the month.
- **Monthly Prayer Group Meeting** at Trinity Uniting Church – first Wednesday at 6.45pm commencing with a short organ recital.

### February

- **Lenten Studies** commenced for five weeks with about sixty attendees in five groups. This is always a beneficial time in the lead up to Easter.

### March

- **World Day of Prayer** hosted this year at Trinity Uniting Church with the theme – *All God's Creation is Very Good* emanating from Suriname, located on the north-eastern coast of South America.

- Brighton Covenant **Good Friday Pilgrim's Walk** ... *Jesus Remember us ...* Around 200 gathered at Majellan House in St Kilda Street, where the walk commenced, proceeding to several beach points then through Grosvenor and New Streets, ending at St Andrew's Anglican Church. The group followed a large wooden cross. At five stops on the way passages were read from St Mark's Gospel, followed by a short reflection. At the conclusion, all were invited for hot cross buns in St Andrew's Parish Hall.

### May

- **Covenant Re-signing Service** on Pentecost Sunday hosted by St Peter's Anglican Church, Brighton Beach. The Covenant is re-signed every second year.
- Pentecost issue of **Church Connect** made available on-line and in the Narthex.

### September

- **Fr. Peter Cross Memorial Lecture** at Trinity House, when Guest Speaker Professor Emeritus Gary Bouma's topic was: *Religious Trends in Australia and Among Australian Teenagers*. Seventy people attended this most successful evening.

### Forthcoming Events

#### November

- **Advent Bible Study** will commence 26 November – day and evening groups available.

#### December

- **Bethlehem in Brighton** Saturday 1 December: This event is open to all, especially families and young children. The focus is the story of Baby Jesus with interactive Children's Pageant and Nativity scene where photos may be taken in dress-up costumes.
- **Christmas Bowl Appeal** in Church Street 10–15 December.

*Heather Sanderson  
Representative  
St Andrew's Anglican Church, Brighton*

# Other reports

## Events, Social & Fundraising Committee

### Events, Social & Fundraising

Our Vicar, Jan, has continued to lead and inspire our very small committee who have worked diligently throughout the year with the secondment of helpers, and in particular this year, members of our Chinese community.

We have had a successful year, despite not reaching the projected budget. A number of opportunities were provided for fellowship and hospitality for our parishioners, and members from our local community have always been welcomed. We especially appreciated hosting our neighbours from Brighton Grammar School for whom we provided early morning breakfasts in our Parish Hall on the occasion of both Mother's Day in May and Father's Day in late August.

Booking and paying for parish functions is now much easier with TryBooking and helps with catering requirements, although it is always possible to make bookings at the Parish Office if you do not have a computer.

Grateful thanks is extended to Angela Alomes in the Parish Office for her helpful assistance throughout the year with our functions.

Most of the functions held during the year, listed below, together with some catering for a number of funerals, has supported the all-important fundraising for our church.

### 2017

#### November

- **175<sup>th</sup> Anniversary Dinner** in the Parish Hall



#### December

- **Sausage Sizzle** in the grounds following Christmas Nativity Service with families from St Mary's Pre-School
- **Mulled wine and Christmas Cake** served in the cloister garden following the 8pm Service of Lessons and Carols

### 2018

#### February

- **Six Fish Friday Dinners** held during Lent, all well attended and greatly enjoyed – many brought family and friends. The Vicar cooked a variety of delicious fish meals and desserts. Everyone was invited to BYO drinks and a salad to share – great value for \$15 per head. A small team of helpers assisted with setting up of tables, serving the meal and cleaning up afterwards.



#### March

- **Good Friday Hospitality** – Immediately following the annual 'Pilgrim's Walk' sponsored by Brighton Covenant Churches, about 200 people enjoyed warm hot cross buns, tea and coffee served in our Parish Hall. This was a non-fundraising event.

#### May

- **Newcomer's Dinner** – About fifty attended this most enjoyable occasion hosted at The Vicarage, including many new members of our growing Chinese community. A superb buffet meal was shared. This is normally an annual event and provides a good introduction for those new to the parish.
- **Brighton Grammar Mother's Day Breakfast** – served in the Parish Hall. A new format introducing buffet-style finger food for the BGS boys and their mothers (172 people) was an outstanding success. A good working team assisted on the day.

#### July

- **Midwinter Tulip Festival Dinner** – Good planning and colourful tulips on noticeboards, flyers and pewsheets enabled us to place 'SOLD OUT' on noticeboards and Facebook a week before the dinner ... a first for us! The 130 who attended (\$45pp) enjoyed a great night which included beautifully set tables





with bowls of fresh tulips and candlelight, delicious Dutch food prepared and cooked by our resident chef, Jan Joustra, and entertainment by the Dutch Folk Dancing Group 'Melbourne Tukkers'. Some wore Dutch costumes and many enjoyed dancing.

#### August

- Brighton Grammar Father's Day Breakfast** – About 100 Year Seven boys together with their dads enjoyed breakfast in the Parish Hall on this chilly August morning. We had excellent working teams including a number from our Chinese community. The Vicar once again cooked the bacon and eggs.

#### September

- High Tea at The Vicarage** Another 'SOLD OUT' function when 55 attended, including numerous visitors from our local community, who enjoyed the charming ambience of the Vicarage as well as the wonderful guest speaker, Adrian Dickens, Personal Jeweller of Circa AD, with his



illustrated talk on 'The Queen's Private Diamond Collection Exhibition'. This was followed by a delicious High Tea with silver tea service, freshly baked scones made by the Vicar, plus sandwiches and cakes. We charged \$25 per head and ran a successful Raffle.

#### November

- Melbourne Cup Day Garden Party** – lunch will be served in the garden of The Vicarage if the weather is fine, but if inclement, inside The Vicarage.

#### Forthcoming events:

- Nov. 24 Election Day Mini Fete in the church grounds Assistance will be required.
- Dec. 1 St Andrew's Day Dinner Guest speaker TBA

*Heather Sanderson  
Committee member  
Events, Social & Fundraising Committee*

# Other reports

## St Andrew's Opportunity Shop

### Report to Opportunity Shop 2017 AGM

At this the 40th Annual General Meeting of the St Andrew's Opportunity Shop it is my pleasure and privilege to report to you on our activities this year. I am the seventh Chairman and it is with sadness that I note the passing this year of the two chairmen who preceded me, Graeme White and Jim Brown.

It has been a busy year with many changes – to the shop, which my co-chairman Allan Harper will discuss in more detail; to our banking arrangements, which we will hear about from our Treasurer Tony Cross, and also some rethinking about how we handle the many donations we receive.

I would like to thank all our volunteers for their hard work and commitment during the past year. Many of our customers comment on the friendly, helpful people working in the shop and there is no doubt that your efforts contribute to our successful operation.

Our sales throughout the year have been up and down (happily more up than down). We have had several special sales which have been very successful in increasing our takings, and in reducing our stocks of clothing at the end of winter and summer.

We also had a very busy Christmas period and I would like to say a special thankyou to two of our committee members, Lorraine Winkler and Jan Atkins who decorated the shop so beautifully for the festive season. It looked amazing and was widely complimented by our customers. I am sure your efforts helped towards our good sales.

During the year we have been actively seeking alternative placement for excess stock which has not sold after several months on display, and also for the leftover clothes at the seasonal changeovers

I am pleased to report that we now make donations to the following charities:

- Towels and old blankets to The North Melbourne Dog's Home, the Mt Alexander Animal Welfare Group in Castlemaine and the Goldfields Animal Rehousing Group in Maryborough. The two country shelters are totally staffed by volunteers.
- Excess books, of which we have many, are given to St John's Anglican Church in Mansfield, where they are sold to help maintain the Church and are also used in a Literacy program which they have started.
- We also donate to the yearly book sale at the Royal Children's Hospital.



- For the past few years we have been giving children's clothing, soft toys and caps to the Luang Prabang Orphanage in Laos. As some of you know I have worked there with a group of students and staff from Firbank. We take all the donations with us and they are distributed directly to the children.
- Recently we have also been helping 'Benwerren', a Womens and Children's Refuge and Respite Centre at Yarra Junction. Our donations of clothes and toys are also taken directly to the Centre.
- Baby and chidrens equipment such as pushers, highchairs, car seats or cots are passed on to the St Kilda Mum's organisation, where the required safety checks are done and the goods are then given to families in need.
- Over many years we have been donating clothing and household items to The Brotherhood of St Laurence and this is continuing.

So although we have less money for distribution this year, we have been able to help a wide range of charities in other ways and we will still be giving away more than \$100,000.

This year we are recommending donations for a number of smaller organisations which do not have a large fundraising capability and which rely heavily on the help of volunteers. You will see these on the Distribution List which has been circulated.

I would like to thank the committee for their help and support during this very busy year.

Two of our members are retiring, Jacqui Woodyatt, who has been a part of the committee for many years and Allan Harper my co-chairman. However I am pleased that they will continue to volunteer and help at the Shop.

Before I ask my co-chairman to give you a more detailed report of the changes made and the work which has been done in the Op Shop during the year, I would like to express my personal thanks to him. He has not only given unstintingly of his time and expertise during the renovation, but his advice and wise counsel over the numerous problems we have had has been invaluable.

I look forward to another happy and successful year working with our new committee and our volunteers.

Sally Allmand  
Chair – St Andrew's Opportunity Shop

During the past 12 months there have been a number of highlights in the operation of our Op Shop. Two half-price sales and a number of targeted sales produced reasonable results in what by and large has been a difficult trading year. We understand that other local Op Shops have experienced difficulty in seeking to match their previous results.

Early in this trading period your committee decided to embark on a modernisation programme to upgrade the appearance of the shop and to make clothing racks more accessible for customers. We now have new modern racks and shelving, new book shelves, a new filing cabinet, an EFTPOS facility and repairs to the display cabinets.

The kitchen and back wall of the shop were painted and the floor professionally cleaned and polished. This gave a fresh new look to the whole area and improved the natural light in the shop.

The Guild Room, which is our storage area, was totally reorganised with new racks enabling us to clear the floor space placing boxes and bags onto the racks. Faulty lighting in the Guild Room was also repaired and LED lights installed.

**OPPORTUNITY SHOP  
STATEMENT OF RECEIPTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2018**

Amount of funds at 1/10/2017	127,997.82
Less 2017 distributions	127,995.00
<b>Carry forward balance</b>	<b>2.82</b>
<b>Plus shop takings for 2017-2018</b>	<b>121,333.16</b>
<b>Plus Interest</b>	
ANZ V-2 account	70.85
ANZ term deposit	147.94
WBC cheque account	5.28
<b>Total interest income</b>	<b>224.07</b>
<b>Income total</b>	<b>121,560.05</b>
<b>Less Expenses</b>	
AGM lunch	518.64
OpShop network lunch	315.54
Cleaning & polish floors	680
Bank fees	203.74
Wasteflex bin collection	1627.4
Telstra telephone	252.41
Telephone expenses –	112
S.E. Water	205.9
Bayside CC rates	1913.4
Electrical and plumbing expenses	688.91
Petty cash	715.92
Shop renovations	6,949.37
<b>Total expenses</b>	<b>14,183.23</b>
<b>Net Income Available for Distribution 2018</b>	<b>\$107,376.81</b>

We are deeply indebted to the following organisations and individuals who have been involved in this work and we express our sincere thanks for their contribution:

- Shop for Shops – generous discounts on the new shop fittings
- Bayside Library, Brighton – gift of library shelves
- Active Office Furniture – gift of a filing cabinet
- Shining Knight Facilities Services – restoration of the Op Shop floor at no cost and a commitment to clean the floor fortnightly, again at no cost

All work was completed during a two week period with the assistance and hard work of committee team members and other helpers including Terry Seymour, Peter Atkins, Dwight King, Lurlean Garfield and Cini Sharp.

I thank all involved for their help and support throughout the restoration project. On behalf of the committee I thank our Chair, Dr Sally Allmand for her dedication to the task and leadership throughout the year.

*Allan Harper  
Deputy Chair – St Andrew's Opportunity Shop*

**ST ANDREW'S OPPORTUNITY SHOP  
DISTRIBUTION FOR 2018**

St Andrew's Church	24,000
Anglicare	11,000
Anglican Board of Mission	8,000
Anglican Overseas Aid	7,000
Brotherhood of St Laurence	6,000
Ridley Theological College	5,000
Trinity Theological College	5,000
Anglican Aid –Drought Relief Appeal	4,000
Bush Church Aid	3,000
Church Missionary Society	2,000
<b>Subtotal</b>	<b>\$75,000</b>
Brighton Red Cross	6,000
Backpack Bed for Homeless	6,000
Cottage by the Sea	6,000
Peter MacCallum Cancer Foundation (research)	5,000
Royal Flying Doctor Service	3,000
MSF – Doctors Without Borders	3,000
Days for Girls	3,000
<b>Subtotal</b>	<b>\$32,000</b>
<b>TOTAL</b>	<b>\$107,000</b>

**Represented by funds in:**

WBC cheque account	9,547.34
WBC term deposits	92,000.00
Bendigo Bank	5,587.87
Cash for banking	241.60

**\$107,376.81**

# Other reports

## St Andrew's Tennis Club



**St Andrew's Tennis Club Inc.**  
P.O Box 495  
Brighton Vic 3186



2018 has been a successful year for St Andrew's Parish Tennis Club .

There are 303 members of the club across all membership categories, Life, Family, Senior, Associate, and Junior who enjoy playing their sport on the brilliant Polyclay surface of our courts in the beautiful grounds of the parish.

### Adult Members

The Monday night, Wednesday night and Tuesday mornings intra club competitions continue, providing fun competitive tennis for members.

### Junior Members

During the past twelve months we have had 17 teams entered in local district competitions on Saturday and Sunday mornings. This involves 50 boys and girls each week representing St Andrew's and doing us proud. We regularly receive feedback on the good sportsmanship and etiquette displayed by the children both on and off the court..... and they brought home 8 Premiership flags!

### Coaching

The on court coaching team led by Patrick, offers the Tennis Australia Hot Shots Program for children from 4-12 years, and advanced coaching for players up to 18 years, as well as Squad training for competition level players.

Cardio tennis sessions and group coaching for adults continue as well as private lessons for juniors and seniors.

### Social

Our two main events were excellent.

The Annual Outdoor Screening of the Men's Final of the Australian Open was a huge success with 110 members and friends enjoying live music, burgers and ice creams, sitting on picnic rugs and chairs on the courts under the stars watching an excellent match on the enormous screen.

The Trivia Quiz master challenged all 92 contestants on many levels and provided them ample opportunities to show off their dancing and singing skills. The night was hailed as 'great fun' and 'a must for next year'.

### Vale

It was with deep sadness that the club learned of the death of Jim Brown .

Jim, a competitive player, a true club man who served on the committee in various roles including vice president, had an association with the tennis club for more than 50 years.

We owe much to Jim who guided and steered the club to be the successful, happy place that it is today. Our club house is and will always be 'The Jim Brown Pavillion'

Vale Jim Brown.

*The Committee  
St Andrew's Tennis club*

## St Andrew's Music Foundation Annual Report for the year ending 30 June 2018

### Events

As in previous years the plan had been to organise three or four concerts in the year set up in such a way that a loss is improbable. Since general advertising seems to produce results which are not cost effective it was decided to concentrate on social media for publicity except for the *Messiah* where we would place an advertisement in *The Melbourne Anglican*. We have continued to use boards outside the church. In the 2017/18 year there were three events.

- Handel's *Messiah* was again performed by the Camberwell Chorale and the Camerata Orchestra under the direction of Douglas Heywood on 26<sup>th</sup> November 2017. This was the third year and results were much better than the previous year with an audience of around 200 and a surplus of about \$3,800. As usual we were treated to a wonderful performance which was enjoyed by all.
- Michael Johnstone is both a well known Harpist and a horticulturalist based at the Melbourne Botanical Gardens. He initially approached us and it was agreed that he would perform, with his ensemble, on Saturday 24 February 2018. I believe this was the first ever Saturday Concert. Michael organised the ticketing and the publicity. We had an attendance of 151 and a surplus of \$950.
- On 22 April 2018 there was a return visit from the **Melbourne Welsh Male Choir**. As usual there was a rousing performance, some of it in Welsh. Although attendance was poor at 129 we showed a surplus of \$2,400.

It had been planned to have a concert with the Zelman Orchestra and Thomas Heywood playing the Saint-Saëns *Organ Symphony* but all attempts to find mutually agreeable dates failed.



# Other reports

## St Andrew's Music Foundation

### The Croft Organ

This disassembled instrument remains in storage in Auckland with plans still being developed regarding its future. The cost of storage continues to be generously donated by a parishioner.

### Donations

The St Andrew's Music Foundation supports music both in the parish and for the wider community. In addition to raising money through concerts, we are always pleased to receive donations from individuals. These donations are tax deductible and we are most grateful for the generous support of the people who donated in the 2017-2018 year.

### The Future

The *Messiah* will again be performed on 25 November 2018 and there are no specific plans for concerts after that.

There remain three trustees plus the Vicar and the Director of Music as ex officio members. It seems likely that the present trustees will give way to a new team which will take the foundation forward to be developed in a rather different way in future.

### Thanks

Thank you to the many people who assist with our concerts. To try to name them risks omitting someone but the host of willing volunteers is essential to the success of the concerts and we are most grateful to all who give of their time.

My warmest thanks to Keith Jones, who does most of the work organising concerts, Dale Dobson who produces wonderful artwork, to Simone Heywood who has made it possible for us to accept credit card payments and to Michael Hanlon who organises the bar and nibbles.

Alan Sherratt  
Chairman  
*St Andrew's Music Foundation*

## St Mary's Pre-School Centre

St Mary's and St Andrew's have continued to strengthen their ties in 2018 with visits from St Andrew's personnel, social events and preparations for St Mary's children to join in the Christmas Nativity service at St Andrew's.

Some highlights of 2018 for St Mary's include:

- The children's education was extended through many incursions and excursions including visits to the Sandringham Hospital, the new playground at Dendy Park, drama incursions and a swimming program at Toby Haenan.
- Many successful fundraising and social events were held including a Cocktail Night, a Magic Show, Family Picnic, Disco Night, and a Bunnings Sausage Sizzle.
- The grounds of St Mary's Pre-school have had many changes in the last 12 months. A beautiful large timber deck and ramp to the entrance of the Pre-school was built to provide inclusion for all. An extensive vegetable patch was also built in an unused area of the garden to create a separate learning area for the children. Many hours have been spent in the gardens during 2018 to educate the children on sustainable practices and healthy eating options.



- Popular Initiatives were continued in 2018 including our lending library, an 'Out and About' program for local walking excursions, and internet banking.
- In an initiative to increase enrolments we established a Facebook page; advertised at the local doctors surgery; distributed flyers around the area; large billboards placed on both St Mary's fence and on Nepean Hwy. Enrolment numbers for 2019 are looking positive.

St Mary's continue to lease the Dendy Street property from the Melbourne Anglican Trust.

*Kate Blake  
Secretary  
St Mary's Pre-school Centre Inc.*

# Accounts & financial statements

2018

## CHURCHWARDENS' DECLARATION

In our opinion, the parish is not a reporting entity because there are no users dependent on general purpose financial reports. This is a special purpose financial report.

In our opinion the financial statements of the Parish present fairly, as required by the Acts of Synod, the financial position of the Parish as at 30 September 2018 and its performance for the year ended on that date to the extent described in notes to the financial statements.

In our opinion, there are reasonable grounds to believe that the Parish will be able to pay its debts as and when they become due and payable.



Dwight King  
Churchwarden



Paul Lovell  
Churchwarden



Nick Stretch  
Churchwarden

This declaration is made in accordance with a resolution of the Churchwardens.

3 November 2018

Brighton

ST ANDREW'S ANGLICAN CHURCH, BRIGHTON  
**ACCOUNTING POLICIES AND NOTES TO THE FINANCIAL STATEMENTS**  
FOR THE YEAR ENDED 30 SEPTEMBER 2018

St Andrew's Anglican Church, Brighton is a parish Church within the Diocese of Melbourne. These accounts have been prepared in order to comply with the requirements of the Parish Governance Act 2013.

The Churchwardens have the responsibility for the preparation of the Parish's financial statements.

### **Accounting Policies**

The Parish is not a reporting entity because, in the opinion of the Churchwardens, there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs.

Accordingly, this special purpose financial report has been prepared for the benefit of the Parishioners and for the purpose of complying with Parish Governance Act 2013 and must not be used for any other purpose

The reporting of financials has been prepared under the historical cost accounting convention and on an accruals basis of accounting.

### **Land & Buildings**

The Statement of Assets and Liabilities does not incorporate the value of the Grant of Land nor does it include the cost of the Church, Parish Hall, Vicarage and other properties, since these properties are situated upon the land registered in the name of the Melbourne Anglican Trust Corporation on behalf of the Diocese of Melbourne and are held in trust for the Parish of St Andrew, Brighton.

### **Insured Value**

The insured value of all buildings and contents on Church land at 30 of September 2018 is \$15,932,779. The buildings and contents covered by the Diocesan insurance policy are the Church, House Units, Vicarage, Restaurant, car park, Tennis Club and courts, Church Parish Hall and Opportunity Shop.

### **ADF Deposit Accounts**

These are ADF accounts that have no specific instructions as to their use. Included in these accounts are numerous bequests detailed under the Bequest section of this report excluding those that have specific instructions or conditions as to their use.

**ST. ANDREW'S ANGLICAN CHURCH, BRIGHTON**  
**STATEMENT OF ASSETS AND LIABILITIES**  
AS AT 30 SEPTEMBER 2018

	<b>2017/2018</b>	<b>2016/2017</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash on Hand	12,058	85,195
GST Refund	0	4,017
Trade Debtors	52,979	20,165
<b>Total Current Assets</b>	<b>65,037</b>	<b>109,377</b>
<b>Non-Current Assets</b>		
ADF Deposit Accounts	345,868	334,795
Diocesan Trust Accounts	125,853	123,569
<b>Total Non-Current Assets</b>	<b>471,721</b>	<b>458,364</b>
<b>TOTAL ASSETS</b>	<b>536,758</b>	<b>567,741</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Liabilities (cards, GST etc)	2,620	
Trade Creditors	2,752	23,051
Suspense Accounts	5,815	14,581
Payroll Liabilities	49,039	53,020
Accruals; Deposits, & Provisions	49,944	42,268
<b>Total Current Liabilities</b>	<b>110,170</b>	<b>149,082</b>
<b>Non-Current Liabilities</b>		
Capital Works Fund - Audio System	4,960	4,960
Capital Works Fund - Pioneer Chapel	6,723	11,203
Future Capital Works Fund - Historical Graveyard Fund	7,875	7,905
Future Capital Works Fund - Sanctuary	7,183	7,183
Future Capital Works Fund - Parish Hall Floor		10,788
Future Capital Works Fund - Parish Stage Etc		6,676
Future Capital Works Fund - Garden of Remembrance	2,880	
Building Maintenance Reserve	54,000	54,000
St Mary's Maintenance	12,682	11,566
Op Shop Contribution Previous Years	53,471	29,127
<b>Total Non-Current Liabilities</b>	<b>149,774</b>	<b>127,244</b>
Deposits & other	4008	
<b>TOTAL LIABILITIES</b>	<b>263,952</b>	<b>276,326</b>
<b>NET ASSETS = PARISHIONERS' FUNDS</b>	<b>272,806</b>	<b>291,415</b>

Notes: see pages 34, 35 and 37

**ST ANDREW'S ANGLICAN CHURCH, BRIGHTON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
FOR THE YEAR ENDED 30 SEPTEMBER 2018

### **Diocesan Trust Accounts**

These are accounts that have specific instructions on how the money is to be used.

Rusden Bequest	Interest is used to maintain the Rusden Grave in the Garden of Memory
Historical Graveyard	This relates to money donated for the Historical Graveyard
Sanctuary	This relates to money donated to the Sanctuary Project
Decorators' Guild	Term Deposit
Andy Bears Playgroup	This is the net proceeds the Andy Bears Playgroup raised
Special Projects	Previously called Parish Hall Floor account, this account holds the consolidated funds pertaining to deferred projects, including monies received from the Opportunity Shop in previous years not yet fully expended, monies raised for the work in the Pioneer Chapel

### **Suspense Accounts**

These are liability accounts set up to track donations to specific projects / events

Kneeler Project	Donations made towards the embroidery of the kneelers
Choir Fundraising	Profits from Choir Dinners pre-St Andrew's Choir Parents' Association (SACPA)
Andy Bears	These funds relate to the 2011 fundraising event for the <i>Andy Bear</i> teddy bears given to children baptised at St Andrew's

### **Future Capital Works Fund**

These are projects that have been approved by Parish Council with money already specifically set aside for the project but as yet the project has yet to be started or is incomplete.

Historical Graveyard	Restoration of the Historical Graveyard
Building maintenance	Reserves set aside towards future maintenance costs for St Andrew's and St Mary's Pre-school respectively.
Audio System	Audio system in the church
Op Shop – contributions previous years	Remaining funds from previous year Opportunity Shop donation where projects have not been fully completed

**ST ANDREW'S ANGLICAN CHURCH, BRIGHTON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
FOR THE YEAR ENDED 30 SEPTEMBER 2018

### **Deposits & Provisions**

There are two types of deposits:

Wedding Deposits are acknowledged as a liability on the Church Statement of Assets and Liabilities until the wedding takes place and then brought to account as income.

Hall Deposits are acknowledged as a liability on the Church Statement of Assets and Liabilities until after the event and confirmation that our facilities have been left in a satisfactory state. At this point the deposit is returned to the hirer.

Provisions refer to allowances made for services provided to our Parish during 2017/8 which had not yet been Invoiced to us at 30 September 2018.

### **Bequests**

The following Bequests were received in prior years from:

Sadie Dudley  
Gwenda Bailie  
Edith Windruss  
Barbara Holland  
Rusden \*\*  
Bowes Family  
Radin Family  
J Wehsack  
H Anderson  
R Donaldson  
E Philpott\*\*  
E M Beale  
D H Rodwell  
M French  
P McIntyre  
S Philpott

\*\*conditions are attached to use of the Bequest

**ST. ANDREW'S ANGLICAN CHURCH, BRIGHTON**  
**OPERATING STATEMENT**  
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

	<b>2017/2018</b>	<b>2016/2017</b>
<b>Parish Income</b>		
Offertory, Pledges & Planned Giving	221,987	233,631
Donations	88,748	90,763
Fundraising & Social	28,507	36,414
Services	56,407	64,596
Properties	156,636	139,563
Parish Programs	3,199	8,133
Interest	7,893	8,476
<b>Total Parish Income</b>	<b>563,377</b>	<b>581,576</b>
<b>Parish Expenditure</b>		
Diocesan Assessment	54,653	53,376
Ministry Related	225,100	202,992
Office & Staff	80,413	73,027
Fundraising & Social	13,097	11,266
Choir & Organ	80,260	54,316
Services	22,283	23,485
Parish Programs	4,935	9,414
Utilities	46,553	55,005
Repair and Maintenance	33,331	62,771
Insurance, Loans and Interest	24,410	19,182
Outreach	15,000	15,000
<b>Total Parish Expenditure</b>	<b>600,035</b>	<b>579,834</b>
<b>Operating Surplus / (Deficit)</b>	<b>(36,658)</b>	<b>1,742</b>
<b>Other Income</b>		
Opportunity Shop Donation	99,995	109,000
Opportunity Shop Church Donation	30,302	30,500
Bequests	10,000	
Other Donations		
<b>Total Other Income</b>	<b>130,297</b>	<b>149,500</b>
<b>Other Expenditure</b>		
Opportunity Shop Donation	99,995	109,816
Opportunity Shop Church Donation	30,302	30,500
Other Donations	10,000	
<b>Total Other Expenditure</b>	<b>130,297</b>	<b>140,316</b>
<b>Consolidated Surplus / (Deficit)</b>	<b>(36,658)</b>	<b>10,926</b>

**ST ANDREW'S ANGLICAN CHURCH, BRIGHTON**  
**TREASURER'S DECLARATION**  
FOR THE YEAR ENDED 30 SEPTEMBER 2018

## **1. Introduction**

This report provides a commentary on the financial results for the year ended 30 September 2018.

## **2. Statement of Assets and Liabilities (p.33)**

### **A) Trade Debtors**

Total \$52,979 (compare \$20,165 as at 30/9/2017)

### **B) Trade Creditors**

All payments relate to day to day activities of the Parish.

All amounts have been paid since 30 September 2018.

### **C) Non-Current Liabilities - Nil**

## **3. Operating Statement (p.36)**

The operating loss for the year is \$36,658 compared to an originally-budgeted loss of \$8,229 (compare previous surpluses in 2017: \$1,743, 2016: \$1,744, 2015: \$20,723, 2014: \$78 and 2013: \$20,190). The major variances from 2017 Actual and 2017 Budget for income and expenditure being due to:

- A significant reduction in Offertory \$10,795 (19.6%) and a reduction in Pledges and Planned Giving of \$5,803 (3.2%). This is evidenced by the departure of some of the long-term members and general reduction in attendance.
- Fundraising was down by \$7,492 primarily due to loss of events for the year.
- Reduction in services of \$10,592 composed of fewer funerals than budget and the reduction in weddings.
- Expenses overall were close to budget.

## **4. 2018 / 2019 Budget (p.38)**

As approved by the Parish Council the budget for this financial year is attached. This budget calls for significant action to increase income and a reduction in expenses to prevent draw-downs from the Parish asset base. The changes are noted on the budget and still result in a deficit of \$5,297 which will need to be removed by Parish Council decisions over the year. This calls for action to increase income which can best be achieved by having more in attendance at each of our services. In addition, we need more volunteers to help with fundraising and other activities.

## **Diocesan Parish Assessment**

The Parish Assessment for 2017/2018 is being prepared and will be submitted to the Diocese once finalized in accordance with Diocesan instructions

Greg Kissane  
Hon. Treasurer  
St Andrew's Anglican Church, Brighton

## AUDITOR'S REPORT

**The Auditor's Report will be available at the Annual Meeting**

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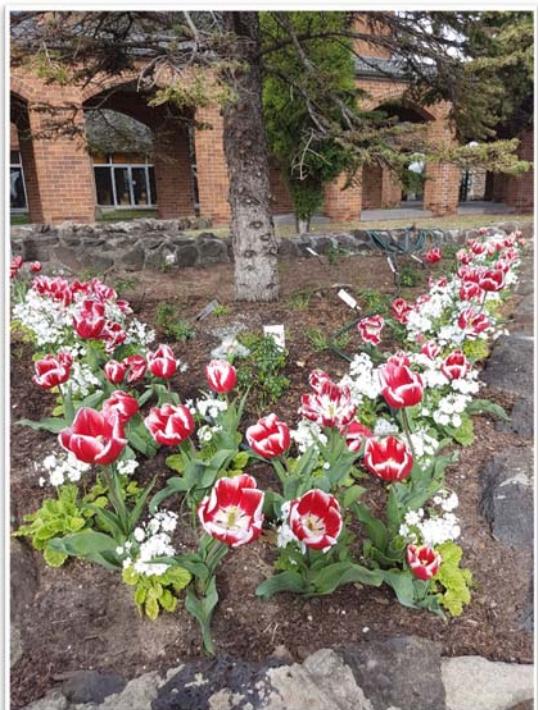
**ST ANDREW'S ANGLICAN CHURCH, BRIGHTON  
BUDGET OPERATING STATEMENT  
FOR THE YEAR ENDED 30 SEPTEMBER 2019**

	<b>Budget 2018/9</b>	<b>Change</b>	<b>Comments</b>
<b>INCOME</b>			
Offertory & Pledges	221,987	–	same as last year
Institutional	81,248	–	same as last year
St Mary's Pre-school rent *	8,900 *	–	per contract
Fundraising	35,000	6,493	significant increase
Services	50,600	(5,870)	Fewer weddings booked
Café - 15 St Andrew's St	104,969	4,037	CPI
Hall Facilities	53,000	(2,704)	fewer tenants
Parish Programs	3,200	–	
Interest (total)	7,900	–	
<b>TOTAL INCOME</b>	<b>566,804</b>	<b>1,956</b>	
<b>EXPENSES</b>			
Diocesan Assessment	53,376	(1,277)	
Clergy	228,700	3,600	increase per Diocesan rules
Parish Office	82,000	1,587	primarily CPI
Fundraising & Social	15,000	1,903	due to increased events
Music	62,750	(10,947)	reduced budget
Organ & Piano Maintenance	–	(7,013)	SAMF paying cost
Services	21,500	(783)	
Parish Programs	5,075	140	
Utilities	47,800	1,247	mostly CPI
Property:			
Repairs & Maintenance	22,000	(10,214)	reduced
Repairs & Maint. – St Marys*	8,900 *	–	rental contract
Insurance	25,000	589	
Outreach	–	(15,000)	removed
<b>TOTAL EXPENSES</b>	<b>572,101</b>	<b>(36,168)</b>	
<b>NET PROFIT/(LOSS)</b>	<b>(5,297)</b>	<b>38,124</b>	a reduction from last year

**Notes:** \* The rental agreement with St Mary's Pre-school stipulates rental income is to be retained to cover future R&M. Funds are held in an ADF account.

SAMF – St Andrew's Music Foundation

CPI – Consumer Price Index used to measure retail cost increases





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